

**MODIFICATION #1
CONTRACT #2019-CSBG-01**

between

CLARK COUNTY

PO Box 5000, Vancouver, WA 98666-5000

and

CLARK COLLEGE

1933 Fort Vancouver Way, BRD 114, Vancouver, WA 98661-3529

Programs:	Financial Wellness to Address Generational Poverty
Contract Period:	July 1, 2019 through June 30, 2021
Total Contract Amount:	\$166,000
Funding Sources:	Community Services Block Grant (CSBG) – Fund 1932 Human Services Fund – Fund 1932
DUNS Number:	055966303
CFDA:	93.569
Procurement History:	2019 CAP Request for Application

Contractor Contact	Contractor Fiscal Contact	County Program Contact	County Fiscal Contact
Cath Busha 360.992.2983 cbusha@clark.edu	Hannah Throop 360.992.2900 hthroop@clark.edu	Rebecca Royce 564.397.7863 rebecca.royce@clark.wa.gov	Rhonda Hills 564.397.7836 rhonda.hills@clark.wa.gov

By signing below, Clark County, hereinafter referred to as the “County,” and Clark College, hereinafter referred to as the “Contractor,” agree to the terms of this contract modification as well as the Clark County Community Services General Terms and Conditions, as amended, which are incorporated herein by reference with the same force and effect as if they were incorporated in full text. The full text version is available at <https://www.clark.wa.gov/community-services>. Hard copies will be provided by Clark County upon request.

FOR CLARK COUNTY:

Kathleen Otto

4/9/2020

Kathleen Otto, Deputy County Manager

FOR CLARK COLLEGE:

William Belden

4/9/2020

William Belden, VP of Student Affairs

APPROVED AS TO FORM ONLY:

Amanda Migchelbrink

4/9/2020

Amanda Migchelbrink
Deputy Prosecuting Attorney

**BUDGET SUMMARY
CONTRACT #2019-CSBG-01.1
CLARK COLLEGE**

**Contract Period
July 1, 2019 through June 30, 2021**

REVISED

STATEMENT OF WORK #1					
FINANCIAL WELLNESS PROGRAM TO ADDRESS GENERATIONAL POVERTY					
Service Activity	Category	Payment Type	Revenue Source	07/01/19- 06/30/20	07/01/20- 06/30/21
Personnel & Operating Costs	Income & Asset Building	Cost Reimbursement	CSBG State	\$14,000	\$28,000
			Human Services Fund	\$32,400	\$32,400
Supportive Services			Human Services Fund	\$29,600	\$29,600
ANNUAL SOW #1 TOTAL				\$76,000	\$90,000
TOTAL SOW #1 AMOUNT				\$166,000	

1. CONTRACT HISTORY

Contract Term	Action Amount	Total Contract Amount
Base Contract 07/01/19 to 06/30/20	\$180,000	\$180,000
Amendment #1 Funding reduction	(\$14,000)	\$166,000

2. MODIFICATIONS

- 2.1. The amount of CSBG funding for this contract has been reduced by \$14,000 for the period of **07/01/19 through 06/30/20**.
- 2.2. The total contract amount is thereby decreased by **\$14,000** from \$180,000 to **\$166,000**.
- 2.3. All other terms and conditions of the original contract, as amended, remain the same.

3. ENTIRE CONTRACT

This modification incorporates the original Contract and any subsequent modifications by reference. The parties agree that the original Contract, subsequent modifications, and this modification are the complete expression of the terms hereto and any oral representations or understanding not incorporated herein are excluded. Further, unless allowed elsewhere in the Contract, any modifications of this Contract shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize that time is of the essence in the performance of the provisions of this modified Contract.

4. DEBARMENT OR EXCLUSION

By signing this modification, the Contractor certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in any federally-funded program by any federal department or agency (Excluded Person) and that no owner, director, officer, or partner with an ownership or control interest in the Contractor is an Excluded Person. In addition, Contractor certifies that no employee or subcontractor of Contractor who will perform work (whether directly or indirectly) under this Contract is an Excluded Person.

Certificate Of Completion

Envelope Id: C14813062CC44152B898DD84FD9EBE3F	Status: Completed
Subject: Please E-Sign this Contract Modification - Clark College (2019-CSBG-01.1)	
Source Envelope:	
Document Pages: 3	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Lynn Mueller
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1300 Franklin St
	Vancouver, WA 98660
	lynn.mueller@clark.wa.gov
	IP Address: 64.4.181.102

Record Tracking

Status: Original	Holder: Lynn Mueller	Location: DocuSign
4/9/2020 3:23:36 PM	lynn.mueller@clark.wa.gov	

Signer Events

Signer Events	Signature	Timestamp
Amanda Migchelbrink amanda.migchelbrink@clark.wa.gov Deputy Prosecuting Attorney Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 97.120.190.191	Sent: 4/9/2020 3:32:07 PM Viewed: 4/9/2020 3:32:37 PM Signed: 4/9/2020 3:32:46 PM

Electronic Record and Signature Disclosure:
Accepted: 4/9/2020 3:32:37 PM
ID: 12b1e2be-44f8-4bec-a5d8-cf80d6f0175d

William Belden wbelden@clark.edu Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 192.102.5.75	Sent: 4/9/2020 3:32:47 PM Viewed: 4/9/2020 3:36:05 PM Signed: 4/9/2020 3:37:52 PM
---	---	---

Electronic Record and Signature Disclosure:
Accepted: 4/9/2020 3:36:05 PM
ID: 42b8509a-c1fa-4080-9622-62193c2c866b

Tina Redline tina.redline@clark.wa.gov Office Supervisor Clark County, WA Security Level: Email, Account Authentication (None)	Completed Using IP Address: 64.4.181.42	Sent: 4/9/2020 3:37:53 PM Viewed: 4/9/2020 3:44:53 PM Signed: 4/9/2020 3:44:55 PM
--	---	---

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Kathleen Otto Kathleen.Otto@clark.wa.gov Director Internal Services/Deputy County Mngr Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 64.4.181.41	Sent: 4/9/2020 3:44:56 PM Viewed: 4/9/2020 5:06:38 PM Signed: 4/9/2020 5:06:44 PM
--	--	---

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Janet Snook janet.snook@clark.wa.gov testing dcs Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 4/9/2020 5:06:46 PM Viewed: 4/10/2020 7:11:57 AM
Cath Busha cbusha@clark.edu Dean of Student Engagement Clark College Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 4/9/2020 5:06:46 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/9/2020 5:06:46 PM
Certified Delivered	Security Checked	4/9/2020 5:06:46 PM
Signing Complete	Security Checked	4/9/2020 5:06:46 PM
Completed	Security Checked	4/9/2020 5:06:46 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Clark County, WA (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree"™ button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact Clark County, WA:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: loann.vuu@clark.wa.gov

To advise Clark County, WA of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at loann.vuu@clark.wa.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Clark County, WA

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Clark County, WA

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree"™ button below.

By checking the "I agree"™ box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Clark County, WA as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Clark County, WA during the course of my relationship with you.